

**GEORGE WASHINGTON CARVER PUBLIC SCHOOL ACADEMY**

14510 Second Avenue  
Highland Park, MI 48203  
Telephone: (313) 865-6024 Fax: (313) 865-6658

**Regular Meeting**  
**GEORGE WASHINGTON CARVER PUBLIC SCHOOL ACADEMY BOARD OF DIRECTORS**

**Approved**

**DATE:** October 10, 2022  
**TIME:** 5:00 p.m. /  a.m.  
**LOCATION:** George Washington Carver Academy  
14510 2<sup>nd</sup> Avenue  
Highland Park, MI 48203

**MINUTES**

**MEETING TYPE:**  **REGULAR**  **SPECIAL**  **APPROVED**  **PROPOSED**

**I. CALL TO ORDER**

**PRESIDENT JAMILLE EDWARDS** called the meeting to order at 5:21  p.m./  a.m. on Monday, October 10, 2022.

a. Administer Oath of Office and Sign Acceptance of Office for Board Member Sharmaine Robinson

Administered by Board Liaison, Karla McGhee

**II. ROLL CALL**

- Ms. Jamille Edwards, President, Board of Directors
- Mrs. Kenya Ruth, Vice President, Board of Directors
- Mr. Gerrajh Surlles, Secretary, Board of Directors
- Mr. Desmond Gibbons, Treasurer, Board of Directors
- Ms. Sharmaine Robinson, Member, Board of Directors

<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
<input checked="" type="checkbox"/>	Present	<input checked="" type="checkbox"/>	Absent
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**ADMINISTRATION**

Mrs. Sylvia Brown, Superintendent/CAO, GWCA  
Ms. Morenike Hood, Principal, GWCA

**OTHERS PRESENT (all or part of the meeting)**

Mrs. Karla McGhee, Board Liaison, GWCA  
Kirby Doidge, Finances, MM1  
Mr. Mark Nezich, Bay Mills Community College Charter Schools Board of Regents,  
Brimley, Michigan

The proposed agenda was made available via the website.

A copy of the meeting minutes is available for public inspection at George Washington Carver Public School Academy, 14510 Second Avenue, Highland Park, MI 48203 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et sec or any successor law. Should you require specific accommodations, please contact the Superintendent at 313.865.6024 prior to meeting.

**III. APPROVAL OF AGENDA**

**MOTION: VICE PRESIDENT KENYA RUTH MADE A MOTION TO APPROVE THE October 10, 2022 MEETING AGENDA.**

**AS PRESENTED.**

**WITH CHANGES/ADDITIONS.**

**SUPPORT: MEMBER SHARMAINE ROBINSON SECONDED.**

**DISCUSSION: None.**

**MOTION CARRIED UNANIMOUSLY.**

**NEXT MEETING:**

The next regularly scheduled meeting for the George Washington Carver Public School Academy Board of Directors, will be held on Monday, November 14, 2022 at 14510 Second Avenue, Highland Park, MI 48203. This meeting is scheduled to convene at 5:00  p.m./

a.m.

**IV. APPROVAL OF September 12, 2022 MEETING MINUTES**

**MOTION: SECRETARY GERRAJH SURLES MADE A MOTION TO APPROVE THE September 12, 2022 MEETING MINUTES**

**SUPPORT: MEMBER SHARMAINE ROBINSON SECONDED.**

**DISCUSSION: None.**

**MOTION CARRIED UNANIMOUSLY.**

**V. CAO/SUPERINTENDENT'S REPORT****a. Academics**

- Mrs. Brown reported out for Compliance, an extension has been granted in Epicenter due to the audit not being completed for specific documentation.
- Count Day updates - 376/400 currently are enrolled with a budget for 400 students, however with the increase amount per pupil, the district will suffer of loss of \$39,600
- Building updates – receiving quotes for parking lot and carpet

**b. Fall Data Presentation:**

- Ms. Hood explained the various programs at GWCA to assist in student growth such as Providing teachers with continuous PDs monthly, Early Literacy Programs, Intervene K12 tutoring support

**c. Learning Loss of Plan Action presentation**

- Mrs. Brown presented a grant opportunity for funds of ESSERS II of \$52M, the plan has to be present to the Board by November 1, 2022 as well as posting the plan on the school's website that include a Matrix of the plan and impact on school.
- Individualized Learning Plans

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- Extending Learning (after-school and summer school), teachers being coached in math and reading, 3<sup>rd</sup>-8<sup>th</sup> grade students receiving daily intervention services, Kinder – 5<sup>th</sup> receiving Early literacy interventions
- d. Grant Writing presentation
  - Postponed until November board meeting
- e. Financial Report
  - Received approval for SAN Note by the state
  - GWCA is in a very good place in all of the categories (Current Ratio, Days Cash on Hand, and Fund Balance).
  - Updates from audit
    - \$600K to \$6K as of today, will need to submit by October 14<sup>th</sup> to make the December 1<sup>st</sup> due date
    - Board will like an email to confirm with the \$\$ when submitted to the date
    - Beg balance at Sept \$500K
  - Discuss pushing audit back to Dec 1, 2022

## VI. OLD BUSINESS

None

## VII. NEW BUSINESS

- a. Approval of the Board Self-Evaluation Tool selection

**MOTION: VICE PRESIDENT KENYA RUTH MADE A MOTION TO APPROVE THE Board Self-Evaluation Tool selection**

**SUPPORT: MEMBER SHARMAINE ROBINSON SECONDED.**

**DISCUSSION: None.**

**MOTION CARRIED UNANIMOUSLY.**

- b. Approval of RFP Security Cameras

**MOTION: VICE PRESIDENT KENYA RUTH MADE A MOTION TO APPROVE THE RFP for Security cameras**

**SUPPORT: MEMBER SHARMAINE ROBINSON SECONDED.**

**DISCUSSION: None.**

**MOTION CARRIED UNANIMOUSLY.**

- c. Approval of the Teacher and Administrator Evaluation and Employee Certification Warranty

**MOTION: VICE PRESIDENT KENYA RUTH MADE A MOTION TO APPROVE THE Teacher and Administrator Evaluation and Employee Certification Warranty**

**SUPPORT: SECRETARY GERRAJH SURLS SECONDED.**

**DISCUSSION: None.**

**MOTION CARRIED UNANIMOUSLY.**

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**VIII. FOLLOW-UP ITEMS**

None.

**IX. OTHER BUSINESS**

a. Bay Mills – Mark Nezych

- Confirmed Board conference was cancelled in Lansing
- Leadership conference at Bay Mills is still scheduled
- Commends Superintendent Brown for taking the initiative to address “reading issue” in the school system

**X. CORRESPONDENCE/FOR YOUR INFORMATION**

None.

**XI. BOARD MEMBER COMMENTS**

- President Edwards would like to change time of board meeting to 5:30pm, will be included on the November board agenda for new business
- Board retreat updates
  - Revisit GWCA’s Mission and Vision

**XII. EXTENDED PUBLIC COMMENT**

- None

**XIII. ADJOURNMENT**

**MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO ADJOURN THE MEETING AT 6:39**

p.m. /  a.m.

**SUPPORT: SECRETARY GERRAJH SURLES SECONDED.**

**DISCUSSION: None.**

**MOTION CARRIED UNANIMOUSLY.**

**MINUTES CERTIFICATION**

Proposed minutes respectfully submitted,

**Karla McGhee**

\_\_\_\_\_  
Recording Secretary

October 10, 2022

\_\_\_\_\_  
Date

Approved by the George Washington Carver Academy  
Board of Directors:

Gerrajh Surles

October 10, 2022

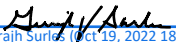
\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

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Signature:   
Gerrajh Surles (Oct 19, 2022 18:40 EDT)

Email: gwsurles@gmail.com