

GEORGE WASHINGTON CARVER PUBLIC SCHOOL ACADEMY

14510 Second Avenue
Highland Park, MI 48203
Telephone: (313) 865-6024 Fax: (313) 865-6658

Regular Meeting
GEORGE WASHINGTON CARVER PUBLIC SCHOOL ACADEMY BOARD OF DIRECTORS

DATE: February 13, 2023
TIME: 5:30 p.m. / a.m.
LOCATION: George Washington Carver Academy
14510 2nd Avenue
Highland Park, MI 48203

Approved

MINUTES

MEETING TYPE: **REGULAR** **SPECIAL** **APPROVED** **PROPOSED**

I. CALL TO ORDER

PRESIDENT JAMILLE EDWARDS called the meeting to order at 5:39 p.m./ a.m. on Monday, February 13, 2023.

II. ROLL CALL

Ms. Jamille Edwards, President, Board of Directors	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Mrs. Kenya Ruth, Vice President, Board of Directors	<input type="checkbox"/>	Present	<input checked="" type="checkbox"/>	Absent
Mr. Gerrajh Surlis, Secretary, Board of Directors	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Mr. Desmond Gibbons, Treasurer, Board of Directors	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Ms. Sharmaine Robinson, Member, Board of Directors	<input type="checkbox"/>	Present	<input checked="" type="checkbox"/>	Absent

ADMINISTRATION

Mrs. Sylvia Brown, Superintendent/CAO, GWCA
Ms. Morenike Hood, Principal, GWCA

OTHERS PRESENT (all or part of the meeting)

Mrs. Karla McGhee, Board Liaison, GWCA
Mr. Kirby Doidge, MM1
Mr. Mark Nezich, Bay Mills Community College Charter Schools Board of Regents, Brimley, Michigan
Ms. Rhonda Colvard, GWCA parent

A copy of the meeting minutes is available for public inspection at George Washington Carver Public School Academy, 14510 Second Avenue, Highland Park, MI 48203 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et seq or any successor law. Should you require specific accommodations, please contact the Superintendent at 313.865.6024 prior to meeting.

The proposed agenda was made available via the website.

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III. APPROVAL OF February 13, 2023 AMENDED AGENDA**MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO APPROVE THE**February 13, 2023 **MEETING AMENDED AGENDA. AS** **PRESENTED.** **WITH CHANGES/ADDITIONS.****SUPPORT: SECRETARY GERRAJH SURLS SECONDED.****DISCUSSION: None.****MOTION CARRIED UNANIMOUSLY.****NEXT MEETING:**

The next regularly scheduled meeting for the George Washington Carver Public School Academy Board of Directors, will be held on Monday, March 13, 2023 at 14510 Second Avenue, Highland Park, MI 48203. This meeting is scheduled to convene at 5:30 p.m./

 a.m.**IV. APPROVAL OF January 9, 2023 MEETING MINUTES****MOTION: TREASURER DESMOND GIBBONS SECONDED MADE A MOTION TO APPROVE THE**January 9, 2023 **MEETING MINUTES****SUPPORT: SECRETARY GERRAJH SURLS.****DISCUSSION: None.****MOTION CARRIED UNANIMOUSLY.****V. CAO/SUPERINTENDENT'S REPORT****a. Academics**

- Count Day – still within window to count (10 days to return) 2/22/23 is the last day
 1. Exciting day, parents received hot coco during arrivals.
 2. Will give board updated count when completed.
 3. Save the date
 - a. March is Reading Month
 - i. Real Kids Read
 - ii. Real Men Read
 - iii. Real Women Read
- Governor's recommendation
 1. Planning for the 23/24SY
 - a. Vendor surveys

b. PAL Update

- NWEA formal presentation in will be presented at March Board meeting,
 1. 98B progress report presented.
 - a. Representation by gender, grade level, ethnicity, special population (SPED)
 - i. 7th grade lowest data for reading

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2. Report part of the learning loss
3. 100% in person – 23-24SY will be 100% 5 days per week
- 1st meeting with MDE –
 1. 2/13/23 met on-site
 - a. 3 churches, 2 community partner, legacy of literacy (lol), Robert Blackwell foundation
 - i. Work with GWCA for 3 years as an additional resources
- Community Collaboration – HP Youth Advocacy Alliance (HPAA) – African Dance

c. Financial Report

- Audit Update
 1. Submitted successfully to the state of Michigan in February
 - a. 4 findings
 - i. 2 for late submissions
 - ii. 1 separation of duties
 - Superintendent signs off on checks pending prior board approval.
- iii. Grant – reconcile, human error, move funds to the wrong line
- Kirby has been assigned a team and process for financial
 - Will present in March Board meeting
2. Conducting internal audit from July 2022 through current (January)
 - a. Present at March board meeting (tentatively)
 - b. Auditing team will attend March board meeting to officially present the conclusion and recommendations moving forward
- Budget Amendment
 1. Budget Mod change cover sheet presented
 - a. Applied for 7 grants
 - b. Waiting on response on 97b grant
 - i. Biggest grant to address learning loss
 - Tutoring, teachers, specialist
 - ESSER has a financial class – COVID funding
 1. President Edwards will forward email for registration
 - January Financials
 1. Monthly revenues were high month of January
 - a. Waiting for funds pending audit completion – February
2. Fund balance just under of the \$1M
 - Applied for grant for school ventilation
 1. Approved – air purifiers

VI. OLD BUSINESS

- a. None

VII. NEW BUSINESS

- a. Approval of the Amended Budget

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO APPROVE THE AMENDED BUDGET

SUPPORT: SECRETARY GERRAJH SURLS SECONDED.

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DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

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b. Approval of the Education Evaluation Tool

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO APPROVE THE EDUCATION EVALUATION TOOL

SUPPORT: SECRETARY GERRAJH SURLES SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

c. Approval to Amend the Administrator Evaluation Tool

MOTION: SECRETARY GERRAJH SURLES MADE A MOTION TO APPROVE THE ADMINISTRATOR EVALUATION TOOL

SUPPORT: TREASURER DESMOND GIBBONS SECONDED.

DISCUSSION: None

MOTION CARRIED UNANIMOUSLY.

d. Approval of the 98B Goal Progress Report

MOTION: SECRETARY GERRAJH SURLES MADE A MOTION TO APPROVE THE 98B PROGRESS REPORT

SUPPORT: TREASURER DESMOND GIBBONS SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

e. Approval of the Superintendent, Sylvia Brown's amended contract, Appendix A

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO APPROVE THE 98B PROGRESS REPORT

SUPPORT: SECRETARY GERRAJH SURLES SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

VIII. FOLLOW-UP ITEMS

- a. None

IX. OTHER BUSINESS

- a. Bay Mills – Mark Nezich
- None

X. CORRESPONDENCE/FOR YOUR INFORMATION

None.

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XI. BOARD MEMBER COMMENTS

- a. Strategic Planning completion
 - Follow up with Mark W.
- b. March Board meeting
 - Parliamentary refresher training

XII. EXTENDED PUBLIC COMMENT

- a. Parent, Rhonda Colvard
 - Inquired about the process of making donations to the academy.
 - Grade suffering concern regarding MS staffing.
 1. Superintendent Brown will ensure Admin will contact Ms. Colvard for next steps.
 2. Principal Hood will schedule a meeting to meet with parent.

XIII. ADJOURNMENT

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO ADJOURN THE MEETING AT 6:38

p.m. / a.m.

SUPPORT: SECRETARY GERRAJH SURLES SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Karla McGhee

Recording Secretary


February 13, 2023

Date

Approved by the George Washington Carver Academy
Board of Directors:

February 13, 2023

Date


Gerraih W. Surles (Feb 21, 2023 18:13 EST)

Board Secretary

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2023 02-13 Proposed Minutes

Final Audit Report

2023-02-21

Created:	2023-02-21
By:	Karla McGhee (kmcghee@gwcarveracademy.org)
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