

**GEORGE WASHINGTON CARVER PUBLIC SCHOOL ACADEMY**

14510 Second Avenue  
Highland Park, MI 48203

Telephone: (313) 865-6024 Fax: (313) 865-6658

**Regular Meeting**

**GEORGE WASHINGTON CARVER PUBLIC SCHOOL  
ACADEMY BOARD OF DIRECTORS**

**Approved**

**DATE:** September 11, 2023

**TIME:** 10:00 a.m.

**LOCATION:** George Washington Carver Academy  
14510 2<sup>nd</sup> Avenue  
Highland Park, MI  
48203

**MINUTES**

MEETING TYPE:

REGULAR

SPECIAL

APPROVED

PROPOSED

**I. CALL TO ORDER**

**PRESIDENT JAMILLE EDWARDS** called the meeting to order at 5:37 p.m.  
on Monday, September 11, 2023

**II. ROLL CALL**

Ms. Jamille Edwards, President, Board of Directors  
Ms. Sharmaine Robinson, Member, Board of Directors  
Mr. Gerrajh Surles, Secretary, Board of Directors  
Mr. Desmond Gibbons, Treasurer, Board of Directors

Present  Absent  
 Present  Absent  
 Present  Absent  
 Present  Absent

**ADMINISTRATION**

Mrs. Sylvia Brown, Superintendent/CAO

**OTHERS PRESENT** (*all or part of the meeting*)

Mrs. Karla McGhee, Board Liaison

Mr. Mark Nezych, Bay Mills Community College Charter Schools Board of Regents, Brimley, Michigan

Mark Price, Guest

The proposed agenda was made available via the website.

### III. APPROVAL OF AMENDED AGENDA

MOTION: VICE PRESIDENT SHARMAINE ROBINSON MADE A MOTION TO APPROVE the September 11, 2023 MEETING AMENDED AGENDA.

AS PRESENTED.

WITH CHANGES/ADDITIONS.

SUPPORT: SECRETARY GERRAJH SURLES SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

### IV. APPROVAL OF August 17, 2023 BOARD MEETING MINUTES

MOTION: MADE A MOTION SECRETARY GERRAJH SURLES TO APPROVE the August 17, 2023 BOARD MEETING MINUTES

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

### V. CAO/Superintendent's Report

#### a. Academics

- Start of the SY off to great start
  - Clap-in/marketing video to welcome families
  - Enrollment is up by 6 kids of budget
    - PreK enrollment is up for enrollment - on target
      - 9/5/23 - miniature clap-in
        - 5 day program
        - Increase funding by \$2K per pupil
    - NWEA testing begins 9/12
    - Goal is 3% growth
      - MSTEP and NWEA goals
  - SEL
    - Yogo offered in PE, classrooms and staff
    - Ron Clark
      - Teacher eating with students to build rapport
  - Community Collora
    - LEP grant donated funds to assist with kids with needs
      - Supplies, uniforms
    - Boys/Girls
      - Short staff - delayed until November
  - Grant funding
    - Hot breakfast initiatives for attendance
      - Start at 7:15 for parents and scholars
    - Grand Opening - Breakfast Banaza
      - Count Day 10/4/23
  - SRO - School Resource Officer - Copy of grant for VP Robinson
    - 1 of 2 schools in Wayne County to receive the grant
    - Grant pays for salary, benefits, and PD trainings for staff
      - Mon - Fri -- 7:30am - 3pm (expectations for hours)

#### b. Financial Report

- August Financials
  - A memo is given as a summary for key points of the financials
  - Things looking good since transition
    - 3 months
      - Waiting for Bay Mills to officially approve CS Partners as Finance Co.
    - Signature cards - request for updates to be made to current status
    - Waiting for update from CS Partners
    - Completed review of 22-23Sy, in the process of meeting Taylor and Morgan
    - Received approval from State for funding
    - Receive additional info by 9/21/23
    - Waiting for loan approval from Comerica bank
      - Tentatively within the next week
    - Business Manger at GWCA went through training to use the system
    - Input bills
    - Last payment to MM1 - 11/15/23

- Deducting \$1500 fees for cleanup
- Deducting any % fees to make up difference from loan
- Preparing for upcoming audit
- 23-24SY

## **VI. OLD BUSINESS**

### **a. Board Member**

- Vacancy – Need to fulfill, no current applicants

## **VII. NEW BUSINESS**

### **a. APPROVAL FOR SERVICE AGREEMENT FOR INSTRUCTIONAL TECHNOLOGY TRAINING AND SUPPORT**

MOTION: SECRETARY GERRAJH SULRES MADE A MOTION TO APPROVE SERVICE AGREEMENT FOR INSTRUCTIONAL TECHNOLOGY TRAINING AND SUPPORT

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED.

DISCUSSION

MOTION CARRIED UNANIMOUSLY

### **b. APPROVAL FOR TEACHER AND ADMINISTRATOR EVALUATION AND EMPLOYEE CERTIFICATION WARRANTY**

MOTION: SECRETARY GERRAJH SULRES MADE A MOTION TO TEACHER AND ADMINISTRATOR EVALUATION AND EMPLOYEE CERTIFICATION WARRANTY

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED THE MOTION.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

### **c. APPROVAL FOR WAYNE RESA PARENT ADVISORY COMMITTEE**

MOTION: SECRETARY GERRAJH SURLES MADE A MOTION TO APPROVE WAYNE RESA PARENT ADVISORY COMMITTEE

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED THE MOTION.

DISCUSSION: SPED dept looking parent to join committee to rep Wayne County. A voice on the board to ensure school is Meeting the needs of the parent, best interest for kids.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

### **d. APPROVAL FOR INTERVENE K-12 SERVICE AGREEMENT**

MOTION: VICE PRESIDENT SHARMAINE ROBINSON MADE A MOTION TO APPROVE INTERVENE K-12 SERVICE AGREEMENT

SUPPORT: SECRETARY GERRAJH SURLES SECONDED THE MOTION.

DISCUSSION: Returning vendor to provide High Dosage tutoring

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

## **VIII. FOLLOW-UP BUSINESS**

- a. None

## **IX. OTHER BUSINESS**

- a. Bay Mills - Mark Nezrich - None

## **X. CORRESPONDENCE/FOR YOUR INFORMATION**

- a. Invitation to Code 22 - remembrance of student killed by gun violence 2 years ago
- 9/22/23 - Nonprofit organization against gun violence

## **XI. BOARD COMMENTS**

- None

## **XII. EXTENDED PUBLIC COMMENT (LIMITED TO 1 MINUTE PERPERSON)**

- a. None

## **XIII. ADJOURNMENT**

MOTION: SECRETARY GERRAJH SURLES MADE A MOTION TO ADJOURN THE MEETING AT 6:38 PM

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON

SECONDED. DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.









# Proposed Minutes 09.11.2023

Final Audit Report

2023-09-19

|                 |   |
|-----------------|---|
| Created:        | 2023-09-18                                  |
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