

**GEORGE WASHINGTON CARVER PUBLIC SCHOOL ACADEMY**

14510 Second Avenue  
Highland Park, MI 48203

Telephone: (313) 865-6024 Fax: (313) 865-6658

**Special Meeting**

**GEORGE WASHINGTON CARVER PUBLIC SCHOOL  
ACADEMY BOARD OF DIRECTORS**

**Approved**

**DATE:** December 12, 2023

**TIME:** 5:30 p.m.

**LOCATION:** George Washington Carver Academy  
14510 2<sup>nd</sup> Avenue  
Highland Park, MI  
48203

**MINUTES**

MEETING TYPE:

SPECIAL

REGULAR

PROPOSED

APPROVED

**I. CALL TO ORDER**

**PRESIDENT JAMILLE EDWARDS** called the meeting to order at 5:39 p.m.  
on Tuesday, December 12, 2023

**II. ROLL CALL**

Ms. Jamille Edwards, President, Board of Directors

Ms. Sharmaine Robinson, Vice President, Board of Directors

Mr. Gerrajh Surles, Secretary, Board of Directors

Mr. Desmond Gibbons, Treasurer, Board of Directors

Present

Absent

Present

Absent

Present

Absent

Present

Absent

**ADMINISTRATION**

Mrs. Sylvia Brown, Superintendent/CAO

**OTHERS PRESENT (all or part of the meeting)**

Mrs. Karla McGhee, Board Liaison

Mr. Mark Nezych, BMCC Charter Schools Board of Regents, Brimley, Michigan

The proposed agenda was made available via the website.

**III. APPROVAL OF DECEMBER 12, 2023 AMENDED AGENDA**

MOTION: VICE PRESIDENT SHARMAINE ROBINSON MADE A MOTION TO APPROVE the December 12, 2023 MEETING AMENDED AGENDA.

AS PRESENTED.

WITH CHANGES/ADDITIONS.

SUPPORT: SECRETARY GERRAJH SURLES SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

**IV. APPROVAL OF NOVEMBER 13, 2023 BOARD MEETING MINUTES**

MOTION: MADE A MOTION SECRETARY GERRAJH SURLES TO APPROVE the November 13, 2023 BOARD MEETING MINUTES

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

**V. CAO/Superintendent's Report**

a. Academics

- 2023/2024 School Year Enrollment Goals
  - Pre-K 46
  - 370
  - Total Enrollment: 416
- Academic Achievement
  - Multiple Tiers of Support Systems (MTSS)
  - Reading and Math focus
- Community Collaboration
  - SRO – 9<sup>th</sup> ending
  - Christmas
- Operations
  - Roofing Project
- Grant Award Updates
  - Security Camera Grant and SEL Grant- completed

b. Financial Report

- November Financials
  - Audit Update
    - December submissions extended
    - Request to switch to another auditing company, per CS Partners recommendation

**VI. OLD BUSINESS**

a. Board Retreat

- February 2024
  - Pending Applicants approval

**VII. NEW BUSINESS**

a. APPROVAL FOR REVISED MOU FOR SRO

MOTION: VICE PRESIDENT SHARMAINE ROBINSON MADE A MOTION TO APPROVE SERVICE AGREEMENT FOR INSTRUCTIONAL TECHNOLOGY TRAINING AND SUPPORT

SUPPORT: TREASURER DESMOND GIBBONS SECONDED.

DISCUSSION: Approval pending checklist

MOTION CARRIED UNANIMOUSLY

b. APPROVAL OF ACADEMY PLANNING DOCUMENT

MOTION: VICE PRESIDENT SHARMAINE ROBINSON MADE A MOTION TO APPROVE SERVICE AGREEMENT FOR INSTRUCTIONAL TECHNOLOGY TRAINING AND SUPPORT

SUPPORT: TREASURER DESMOND GIBBONS SECONDED.

DISCUSSION: Superintendent Brown explained the document

MOTION CARRIED UNANIMOUSLY









# Proposed Minutes 12.12.2023

Final Audit Report

2023-12-18

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