

**GEORGE WASHINGTON CARVER PUBLIC SCHOOL ACADEMY**

14510 Second Avenue  
Highland Park, MI 48203

Telephone: (313) 865-6024 Fax: (313) 865-6658

**Special Meeting**

**GEORGE WASHINGTON CARVER PUBLIC SCHOOL  
ACADEMY BOARD OF DIRECTORS**

**Approved**

**DATE:** August 17, 2023  
**TIME:** 10:00 a.m.  
**LOCATION:** George Washington Carver Academy  
14510 2<sup>nd</sup> Avenue  
Highland Park, MI  
48203

**MINUTES**

MEETING TYPE:  SPECIAL  REGULAR  APPROVED  PROPOSED

**I. CALL TO ORDER**

**PRESIDENT JAMILLE EDWARDS** called the meeting to order at 10:26 a.m.  
on Thursday, August 17, 2023

**II. ROLL CALL**

Ms. Jamille Edwards, President, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ms. Sharmaine Robinson, Member, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Gerrajh Surles, Secretary, Board of Directors	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mr. Desmond Gibbons, Treasurer, Board of Directors	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**ADMINISTRATION**

Mrs. Sylvia Brown, Superintendent/CAO

**OTHERS PRESENT** (*all or part of the meeting*)

Mrs. Karla McGhee, Board Liaison

Mr. Mark Nezich, Bay Mills Community College Charter Schools Board of Regents, Brimley, Michigan

The proposed agenda was made available via the website.

A copy of the meeting minutes is available for public inspection at George Washington Carver Public School Academy, 14510 Second Avenue, Highland Park, MI 48203 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42USC § 12101 et sec or any successor law. Should you require specific accommodations, please contact the Superintendent at 313.865.6024 prior to meeting.

**III. APPROVAL OF AMENDED AGENDA**

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO APPROVE the August 17, 2023 MEETING AMENDED AGENDA.

AS PRESENTED.

WITH CHANGES/ADDITIONS.

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

**IV. APPROVAL OF JULY 10, 2023 BOARD MEETING MINUTES**

MOTION: VICE PRESIDENT SHARMAINE ROBINSON MADE A MOTION TO APPROVE the July 10, 2023 BOARD MEETING MINUTES

SUPPORT: TREASURER DESMOND GIBBONS SECONDED.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY.

**V. CAO/Superintendent's Report****a. Academics**

- Staff and Teachers return
  - Leap Grant/College Fair Conference 8/6 – 8/7
  - Bay Mills will pay for 15 for Associates' Degree
- PreK
  - 5 day approval (Mon-Fri)
- Add Dean of Academics position filled (teaching/learning)
  - Ms. Hall – Hamtramck Schools
    - Meeting with teachers, assisting with set-up
- Curriculum for the 23-24 SY
  - Pacing will be aligned to state pacing
  - Mindfulness, SEL to schedule
  - Coordinator – Donnamarie Hall
    - Visiting other campuses that have implemented
      - Start with adults
      - Centers in all classrooms
      - No more OOS
    - Other ideas
- Grant – 1<sup>st</sup> 10 Initiative in Michigan (\$15K to kickoff program)
  - Reach families before they get to school age (Birth – 5 program)
    - Partner with Pre-k centers, Kinder, Wayne Metro, etc.
- Current Grants – will reapplying for renewal
  - Leap Grant year 3 of 3
  - 21<sup>st</sup> Century year 5 of 5
- Breakfast Program
  - Hot breakfast from 7:15-7:45am
    - Parent goal and attack chronic attendance

**b. Financial Report**

- July Financials
  - CS Partners provided a memo regarding the financials for July

**VI. OLD BUSINESS****a. None**


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**VII. NEW BUSINESS****a. Approval for selection of RFP services.**

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO SELECT AND APPROVE CS PARTNERS AND SUBMIT TO BAY MILLS FOR FINAL APPROVAL

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED.

DISCUSSION: Recommendation made by Superintendent, Sylvia Brown for 3 year contract to lock in annual rate.

MOTION CARRIED UNANIMOUSLY

**b. APPROVAL OF STUDENT/PARENT HANDBOOK**

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO APPROVAL STUDENT/PARENT HANDBOOK

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED THE MOTION.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

**c. Approval of Staff Handbook**

MOTION: VICE PRESIDENT SHARMAINE ROBINSON MADE A MOTION TO APPROVAL STAFF HANDBOOK

SUPPORT: TREASURER DESMOND GIBBONS SECONDED THE MOTION.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

**d. APPROVAL APPLY FOR A LOAN FROM A BANKING INSTITUTION**

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO REMOVE APPROVAL FOR RFP FOR FINANCIAL SERVICES FROM THE AGENDA

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON SECONDED THE MOTION.

DISCUSSION: None.

MOTION CARRIED UNANIMOUSLY VIA ROLL CALL.

**VIII. FOLLOW-UP BUSINESS**

a. None

**IX. OTHER BUSINESS**

a. Bay Mills - Mark Nezrich

- Bay Mills Leadership Conference - October 16-17<sup>th</sup>
  - Mrs. Brown and Ms. L hall will attend

**X. CORRESPONDENCE/FOR YOUR INFORMATION**

a. Reauthorization - Bay Mills

- GWCA has been awarded reauthorization for 3 years

**XI. BOARD COMMENTS**

a. Board President request an RFP for Board Member

- Will add to the upcoming agenda until position is filled

**XII. EXTENDED PUBLIC COMMENT (LIMITED TO 1 MINUTE PERPERSON)**

a. None

**XIII. ADJOURNMENT**

MOTION: TREASURER DESMOND GIBBONS MADE A MOTION TO ADJOURN THE MEETING AT 10:56 am

SUPPORT: VICE PRESIDENT SHARMAINE ROBINSON

SECONDED. DISCUSSION: None.

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MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

***Karla McGhee***

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Recording Secretary

August 17, 2023

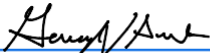
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Date

Approved by the George Washington Carver  
Academy Board of Directors:

August 17, 2023

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[Gerraih W Surles \(Aug 28, 2023 16:53 EDT\)](#)

Board Secretary

Date

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# Proposed Minutes 8.17.2023

Final Audit Report

2023-08-28

Created:	2023-08-28
By:	Karla McGhee (kmcghee@gwcarveracademy.org)
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## "Proposed Minutes 8.17.2023" History

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